

the Hollyhock *foundation*

Climate Program Manager
Location: New York, NY

About The Hollyhock Foundation

The Hollyhock Foundation seeks to create a more just world through its investments in education, climate change mitigation, and journalism. Since 2003, the foundation has supported exceptional leaders in organizations that share this vision.

AREAS OF FOCUS:

Education



The Hollyhock Foundation collaborates with outstanding schools in underserved neighborhoods to provide opportunities for students to reach their full potential.

Hollyhock funded programs provide K-12 teachers with opportunities to develop and strengthen their instructional expertise and connect to vibrant communities of educators.



Climate

The Hollyhock Foundation is committed to investing in solutions that will stabilize the climate by reducing harmful emissions.



Journalism

The foundation sponsors local and investigative reporting that holds institutions accountable and helps to sustain a healthy democracy.

The Opportunity

The program manager will be responsible for leading the foundation's work on climate change mitigation, working closely with Hollyhock's co-founders. This is a relatively new area for the foundation, and there is significant opportunity to contribute to the next phase of strategy development and grantmaking.

The ideal candidate is knowledgeable about the field of climate change but also has specific familiarity with the North American high-capacity grid and understands how it needs to evolve to meet climate goals. Ideally, the candidate will have expertise in key issues regarding the electric grid, transmission, energy markets, and policy.

Previous experience working in philanthropy is beneficial and the ideal candidate should be interested in learning about various ideas and pathways for addressing climate change.

Responsibilities include:

- Conduct deep landscape research to source new proposals and identify the best pathways for Hollyhock to have an impact.
- Perform quantitative and qualitative due diligence on potential grantees.
- Build trusted and collaborative relationships.
- Support grantees by effectively processing, administering, and monitoring grants, and providing advice.
- Prepare reports, analyses, and other documents and present to the Hollyhock board.
- Position Hollyhock as a Foundation with climate change expertise, specifically tied to the modernization of the North American high-capacity grid.

Qualifications:

- Bachelor's degree and 8-15 years of experience. Experience in climate grantmaking is desirable and graduate-level work in environmental/climate studies is preferred.
- Knowledge of regional/national transmission planning and permitting systems that stand in the way of achieving climate goals and general challenges facing the grid.
- Priority will be given to candidates with experience in transmission, grid modernization, and federal or state electricity policy.
- Strong research, writing, and analytical capabilities, including the ability to communicate complex issues concisely.
- Creative thinker and a self-starter who is comfortable working in a flexible environment where priorities can shift quickly.
- Willingness to perform duties across all aspects of Hollyhock's grantmaking operations, as necessitated by a lean team.

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Applications should be submitted at
<https://waterstonehc.com/driwaterstonehc/position/climate-program-manager-the-hollyhock-foundation/>

All first-round interviews for this position will take place via video conference with DRiWaterstone Human Capital.

DRiWaterstone is a women-founded and led executive search firm recognized by Forbes magazine as one of the leading executive recruiting firms in the U.S. With a focus on purpose and mission-driven organizations, we provide executive search and strategic consulting services to help regional, national, and international clients grow, thrive, and excel.

Compensation:

Pay: The salary range is \$160K-\$190K, and there is an opportunity for a performance-based bonus. Compensation includes comprehensive benefits, including health insurance, 401K, vacation, and family and medical leave.

The Hollyhock Foundation is an equal-opportunity employer:

The Hollyhock Foundation provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and professional development.